

SCHEDULE OF BUSINESS INCOME AND EXPENSES FOR PERSONAL TAX RETURN

2018

Your name

Business name (if different from your name)
 Business address (if different from your home)
 Business number (if any)
 Business partners (list, if any)

[Redacted Business Information]

	Name	SIN #	% of business	Address
Partner 1	[Redacted]			
Partner 2	[Redacted]			
Partner 3	[Redacted]			

Are you registered for HST?

Yes

HST number:

[Redacted HST Number]

Income :

(not including HST)

Sales
 Commission
 Professional

[Redacted Income Amounts]

HST you invoiced

[Redacted HST Invoiced]

Cost of goods sold:

Inventory at January 1 (if we did not prepare your T1 last year)
 Inventory at December 31
 Purchases
 Direct labour
 subcontracting

Is HST included?

Yes

[Redacted Cost of Goods Sold]

Expenses:

Advertising
 Meals and entertainment
 Insurance
 Interest and bank charges
 Business tax, fees, licenses, dues, memberships
 Office
 Supplies
 Legal fees
 Accounting fees
 Management fees
 Rent
 Repairs and maintenance
 Employee wages and benefits
 Travel
 Telephone and internet
 Conventions

Is HST included?

Yes

[Redacted Expenses]

NEW FOR 2018 - if you are a professional

Value of work in progress at December 31, 2018

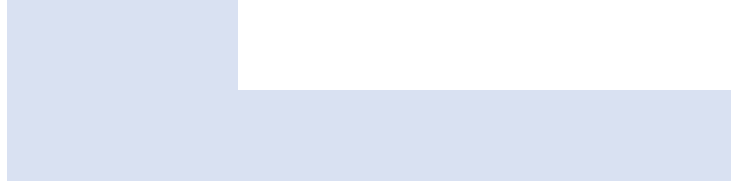
[Redacted Value of Work in Progress]

SCHEDULE OF BUSINESS INCOME AND EXPENSES FOR PERSONAL TAX RETURN

Business assets purchased during year:

attach invoice copy if over \$5,000

- Vehicle
- Computer
- Office equipment incl. monitor, printer, phone, etc.
- Other (describe)
- Other (describe)
- Other (describe)



Business assets sold during the year:

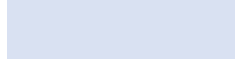
attach invoice copy if over \$5,000

- Vehicle
- Computer
- Office equipment incl. monitor, printer, phone, etc.
- Other (describe)
- Other (describe)
- Other (describe)

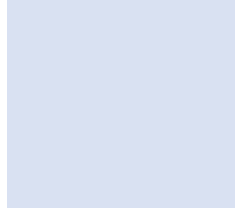


Business use of vehicle:

- Total KMs driven in year
- Business KMs driven in year



- Fuel
- Insurance
- License
- Repairs and maintenance
- Leasing (attach copy of lease if not provided in prior year)
- Parking
- 407ETR



Business use of home:

- Total square footage of home
- Business use square footage



- Gas
- Electricity
- Water/garbage
- Insurance
- Repairs and maintenance
- Mortgage interest
- Property taxes
- Alarm fees
- Home phone (if not included in expenses)
- Home internet (if not included in expenses)

