

**SCHEDULE OF BUSINESS INCOME AND EXPENSES FOR PERSONAL TAX RETURN**

2017

**Your name**

Business name (if different from your name)  
 Business address (if different from your home)  
 Business number (if any)  
 Business partners (list, if any)

[Redacted business information]

	Name	SIN #	% of business	Address
Partner 1	[Redacted]			
Partner 2	[Redacted]			
Partner 3	[Redacted]			

Are you registered for HST?

Yes

HST number:

[Redacted HST number]

**Income :**

*(not including HST)*

Sales  
 Commission  
 Professional

[Redacted income amounts]

HST you invoiced

[Redacted HST amount]

**Cost of goods sold:**

Inventory at January 1 (if we did not prepare your T1 last year)  
 Inventory at December 31  
 Purchases  
 Direct labour  
 subcontracting

Is HST included?

Yes

[Redacted cost of goods sold amounts]

**Expenses:**

Advertising  
 Meals and entertainment  
 Insurance  
 Interest and bank charges  
 Business tax, fees, licenses, dues, memberships  
 Office  
 Supplies  
 Legal fees  
 Accounting fees  
 Management fees  
 Rent  
 Repairs and maintenance  
 Employee wages and benefits  
 Travel  
 Telephone and internet  
 Conventions

Is HST included?

Yes

[Redacted expense amounts]

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**Business assets purchased during year:**

attach invoice copy if over \$5,000

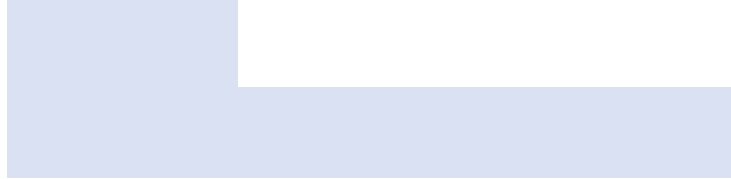
- Vehicle
- Computer
- Office equipment incl. monitor, printer, phone, etc.
- Other (describe)
- Other (describe)
- Other (describe)



**Business assets sold during the year:**

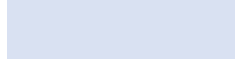
attach invoice copy if over \$5,000

- Vehicle
- Computer
- Office equipment incl. monitor, printer, phone, etc.
- Other (describe)
- Other (describe)
- Other (describe)

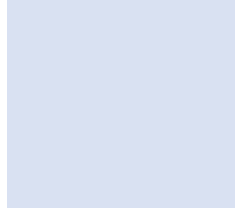


**Business use of vehicle:**

- Total KMs driven in year
- Business KMs driven in year

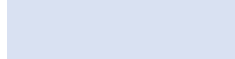


- Fuel
- Insurance
- License
- Repairs and maintenance
- Leasing (attach copy of lease if not provided in prior year)
- Parking
- 407ETR



**Business use of home:**

- Total square footage of home
- Business use square footage



- Gas
- Electricity
- Water/garbage
- Insurance
- Repairs and maintenance
- Mortgage interest
- Property taxes
- Alarm fees
- Home phone (if not included in expenses)
- Home internet (if not included in expenses)

